CATERING REQUEST FORM

**\*For use by customers at non-café locations ONLY**

## *“See our corporate catering/special events guide for additional selections”*

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| ***COMPANY NAME***: |
| CUSTOMER NAME: |
| PHONE #: |
| ***DEPARTMENT:*** |
| ***ACCOUNT CODES:*** |
| ***DELIVERY DATE:*** |
| ***DELIVERY TIME:*** |
| LOCATION: |
| ***ADDITONAL/INFORMATION:*** |

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| ***CONTINENTAL BREAKFAST:*** | | ***ADDITIONAL/BREAKFAST:*** | ***ADDITIONAL/BREAKFAST:*** |
| ***To order please click item-*** | | ***To order please click item-*** | ***To order please click item-*** |
| ***Coffee, tea & decaf*** | | ***Assorted cheese & foccacia*** | ***Power bars/cereal bars*** |
| ***Bagels, danish, etc*** | ***Bagels ONLY*** | ***Low-fat yogurt*** | ***Hot & cold cereal selection/milk*** |
| ***Fresh seasonal fruit*** | | ***Smoothies*** | ***Breakfast wraps*** |
| ***Bottled juices*** | | ***Toasted granola*** | ***Hot breakfast options:***  ***see catering guide*** |
| ***Guests:*** | | **Granola bars** |  |
| ***Additional requests:*** | | ***Guests:*** | ***Guests:*** |
|  | | ***Additional requests:*** | ***Additional requests:*** |

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| ***HOT ENTRÉE SELECTION:*** | | | ***GRILLED PLATTERS:*** | | | | |
| ***To order please click item-*** | | | ***To order please click item-*** | | | | |
| ***Tossed greens/seasonal vegetables with choice of dressings*** | | | ***Greens with grilled*** | ***Chicken*** | ***Beef*** | | ***Shrimp*** |
| ***Chicken entree*** | ***Seafood entree*** | ***Beef***  ***entree*** | ***Assorted domestic cheese selection*** | | | | |
| ***Pasta entree-classic sauce*** | | | ***Grilled seasonal vegetables/vinaigrette*** | | | | |
| ***Starch/selection/rice-potato*** | | | ***Assorted petite pan breads & butter*** | | | | |
| ***Fresh seasonal vegetable selection*** | | | ***Assorted***  ***cookies,***  ***bars & tarts*** | ***Italian***  ***pastries*** | | ***Cakes/***  ***Cupcakes*** | |
| ***Assorted breadsticks, butter, romano cheese*** | | | ***Assorted beverage & water*** | | | | |
| ***Assorted cookies,***  ***bars & tarts*** | ***Italian pastries*** | ***Cakes/ Cupcakes*** | ***Guests:*** | | | | |
| ***Assorted beverage & water*** | | | ***Additional requests:*** | | | | |
| ***Guests:*** | | |  | | | | |
| ***Additional requests:*** | | |  | | | | |

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| ***WORKING LUNCHES*** | | | ***SOUPS & SALADS:*** |
| ***To order please click item-*** | | | ***To order please click item-*** |
| ***Greens/seasonal vegetables with choice of dressing OR*** | | | ***Hearty soup*** |
| ***Seasonal specialty salad or special request*** | | | ***Vegetarian soup*** |
| ***Assorted traditional/specialty sandwiches & wraps/chips*** | | | ***Vegan soup*** |
| ***Assorted cookies,***  ***bars & tarts*** | ***Italian***  ***pastries*** | ***Cakes/ Cupcakes*** | ***Gluten free soup*** |
| ***Assorted beverage & water*** | | | ***Traditional salad*** |
| ***Guests:*** | | | ***Seasonal salad*** |
| ***Additional requests:*** | | | ***Organic salad*** |
|  | | | ***Guests:*** |
|  | | | ***Additional requests:*** |

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| ***GALLERY CAFE BAG LUNCH*** | ***ADDITIONAL REQUESTS/MENU NOTES:*** |
| ***"GC" handle bags with traditional or specialty sandwich, chips, salad, cookie, whole fruit & bottle beverages*** |  |
| ***Guests:*** |  |
| ***Additional requests:*** |  |

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| ***For these locations please complete and attach/email***  ***OR print and fax orders to the information below***  ***for YOUR service location:*** |
| **800 Scudders Mill Road, Plainsboro, NJ 08536**  Phone: [609 423 2165](tel:609%20520%208900) Fax: [609 454 5483](tel:609%20520%200550)  Chef/Manager Catering: Peter Trump  \*E-mail: [peter.trump@gallerycafe.biz](mailto:peter.trump@gallerycafe.biz)  Chef/Manager Café: Viola Williams  \*E-mail: [viola.williams@gallerycafe.biz](mailto:viola.williams@gallerycafe.biz) |
| **1100 Campus Road, Princeton, NJ 08540**  Phone: [609 520 8900](tel:609%C2%A0951%C2%A04290) Fax: [609 520 0550](tel:609%C2%A0951%204295)  Chef/Manager Catering: Peter Trump  \*E-mail: [peter.trump@gallerycafe.biz](mailto:peter.trump@gallerycafe.biz)  Chef/Manager Café: Henry Barrios  \*E-Mail: [henry.barrios@gallerycafe.biz](mailto:henry.barrios@gallerycafe.biz) |
| **104 Morgan Lane, Plainsboro, NJ 08536 - Satellite Service**  Phone: [609 520 8900](tel:609%20734%200074) Fax: [609 520 0550](tel:609%20734%200074)  Chef/Manager: (on site): German Gramajo  (catering): Peter Trump  \*E-mail: [peter.trump@gallerycafe.biz](mailto:peter.trump@gallerycafe.biz) |
| **Carnegie Center & Surrounding Community - catering**  **Princeton South Corporate Center/Ewing Community - catering**  **American Metro Center/Hamilton Community - catering**  Phone: [609 734 0074](tel:609%20734%200074) Fax: [609 734 0704](tel:609%20734%200704)  Chef/Manager: Mike Davis  E-mail: [mike.davis@gallerycafe.biz](mailto:mike.davis@gallerycafe.biz) |

***\*\*HOME OFFICE & SPECIAL REQUESTS: PLEASE PHONE 609 734 0074 OR FAX 609 734 0704***

***TO DISCUSS MENU DESIGN & ADDITIONAL NEEDS FOR YOUR EVENT! THANK YOU.***